

Transfer Planning Worksheet

Year One-1st semester

- Think about your interests, aptitudes, and career goals. [GPS Lifeplan](#) is a great resource.
- Start researching colleges and universities you might be interested in. Take into consideration locations, size, degree programs, cost, social and academic environment and job/internship opportunities.
- Attend transfer fairs. Look for colleges that offer articulation agreements with M State. Articulation agreements greatly facilitate a smoother transfer process by guaranteeing transfer of your earned credits at M State.
- Meet with an M State advisor to discuss your transfer plans. Make sure you are taking the needed courses for transfer. Map out your coursework at M State.
- Focus on your courses at M State. Your performance at M State is factored heavily into the transfer admission process.

Year One – 2nd semester

- Continue your college research to ensure the right fit ([GPS Lifeplan Education](#)).
- Develop a list of 4 or 5 colleges that match your goals and needs.
- Visit the colleges on your list, if possible. Talk to an admissions counselor and at least one professor in your academic area of interest. Be sure to bring a list of questions, as well as a copy of your transcript and DARS.
- Determine which M State credits will transfer.
- Be aware of application deadlines and materials needed. Plan to apply early.
- Continue exploring options to finance your education ([GPS Lifeplan Finance](#)).

Year Two – 1st semester

- Schedule a tour at any colleges you haven't already visited.
- Complete applications. Make sure they are filled out completely and submitted on time. Be sure to include all required documents as well as the application fee.
- Contact your advisor with any questions and to clarify details before choosing a college.
- Create a separate file with copies of all materials you submit. Include a copy of the application, essay, letters of recommendation and your transcripts. Note the date that you sent each application.
- Once you are registered for your last semester with M State, make sure to apply to graduate. ([Graduation Application](#))

Year Two – 2nd semester

- Submit your FAFSA as soon as possible after January 1st (if applying for fall start) or update your current FAFSA (for spring start) using your new college's FAFSA code.
- Double-check deadline for deposits, registration and other materials and submit them on time.
- Take advantage of orientation programs at the college of your choice. Meeting other transfer students and getting acquainted with campus will help ease the transition.