

## ADMM2320 - Medical Office Capstone

Credits:	1 (0/1/0)
Description:	This course is a capstone experience for students enrolled in a medical administrative program. Medical office responsibilities such as appointment scheduling, registration, health information management, and billing and financial operations are included in this project-based course. It is recommended that students take this course near the end of their program.
Prerequisites:	<ul style="list-style-type: none"> <li>• ADMM1122</li> </ul>
Corequisites:	
Pre/Corequisites*:	
Competencies:	<ol style="list-style-type: none"> <li>1. Complete medical office activities.</li> <li>2. Demonstrate medical administrative best practices.</li> <li>3. Utilize current medical office technology to perform medical office activities.</li> </ol>
MnTC goal areas:	None

\*Can be taking as a Prerequisite or Corequisite.