

# HITM2256 - Management Practice in Health Information Management

Credits:	3 (3/0/0)
Description:	This course provides instruction in management principles from a health information management (HIM) viewpoint, providing a foundation for management practice and decision making. In addition to theories of management, budgeting, staffing and performance management are studied.
Prerequisites:	<ul style="list-style-type: none"> <li>• HITM1151</li> <li>• MATH0095</li> </ul>
Corequisites:	
Pre/Corequisites*:	
Competencies:	<ol style="list-style-type: none"> <li>1. Recognize the relationship between the health information management role and the responsibilities of other team members.</li> <li>2. Demonstrate leadership skills in problem solving and decision making.</li> <li>3. Apply evidence-based information and research to management practice.</li> <li>4. Apply understanding of the health record life cycle.</li> <li>5. Recognize the role of health information management in tracking and reporting on performance indicators for continuous quality improvement.</li> <li>6. Utilize financial management processes in determining staffing needs based on workload.</li> <li>7. Recognize continuing education and professional development needs of healthcare staff.</li> <li>8. Develop educational tools that model human resource policies and procedures.</li> <li>9. Evaluate and apply ethical frameworks to provide professional guidance.</li> <li>10. Identify the broad financial imperatives facing health systems and the basics of good financial stewardship.</li> </ol>
MnTC goal areas:	None

\*Can be taking as a Prerequisite or Corequisite.