

MINNESOTA STATE COLLEGES AND UNIVERSITIES* TRANSFER AGREEMENT BETWEEN	Minnesota State Community and Technical College AND Minnesota State University Moorhead
<p>*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.</p>	

This Agreement is entered into between Minnesota State Community and Technical College (hereinafter sending institution), and Minnesota State University Moorhead (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Human Resources AAS** (hereinafter sending program), and the receiving institution has established a **Project Management BS** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 60 credits from the sending program. A total of 67 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

Implementation and Review

- A. The Senior Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 10/01/2023 and shall remain in effect until 10/01/2028 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 04/01/2028 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

	College (sending)	University (receiving)
Institution	Minnesota State Community and Technical College	Minnesota State University Moorhead
Program name	Human Resources	Project Management
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	52.100100	52.0211
Describe program admission requirements (if any)		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.
(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
COMM 1120 Introduction to Public Speaking AND/OR COMM 1140 Interpersonal Communications	1	3	COMM 100 Speech Communications	1A	3	Equiv
			COMM 201 Interpersonal Communication	1A		Equiv
ENGL 1101 College Writing	1	3	ENGL 101 English Composition	1B	3	Equiv
ECON 2210 Macroeconomics AND/OR * ECON 2222 Microeconomics		3	ECON 204 Macroeconomics	2, 5	3	Equiv
PSYC 1200 General Psychology AND/OR SOC 1111 Introduction to Sociology	5, 9	3	ECON 202 Microeconomics PSY 113 General Psychology	2, 5, 9 5, 9	3	Equiv Equiv
MnTC Elective	2, 5, 7 1-10	3	SOC 110 Introduction to Sociology MnTC Elective	2, 5, 7 1-10	3	Equiv

¹ MnTC goal areas transfer to the receiving Minnesota State college/university according to the goal areas designated by the sending college/university

MnTC/General Education Total		15	
Special Notes, if any: MSUM will accept other MnTC credits within the AAS and will transfer the same number of credits and goal areas Minnesota State Community and Technical College awards. *This course recommended because it is a requirement of the major at MSUM.			
SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other			
<pre>(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). <u>Restricted electives (in Major)</u> fulfill a specific requirement within a major. Example A: "Chose two of the following three courses," Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).</pre>			
Major, Emphasis, Restricted, Unrestricted Electives or Other Courses			
ACCT 1124 Spreadsheet Applications	3	CSIS 104 Spreadsheet and Database Applications	3 Equiv
ACCT 2211 Financial Accounting I*	3	Elective	3
BUS 1100 Business Computers	3	CSIS 103 Computer Concepts and Applications	3 Equiv
BUS 1141 Introduction to Business	3	Elective	3
BUS 2204 Principles of Management	3	MGMT 260 Principles of Management	3 Equiv
HRES 1122 Human Resource Management	3	Electives	30
HRES 1126 Talent Acquisition	3		
HRES 1130 Benefits Administration	3		
HRES 1134 Training and Development	3		
HRES 2204 Policy Administration	3		
HRES 2212 Strategic Compensation	3		
HRES 2224 Employee/Labor Relations	3		
HRES 2245 Human Resources Internship	1		
HRES 2252 Human Resource Systems	2		
Career Electives	6		
Major, Emphasis, Unrestricted Electives Total		Total College Credits Applied (sum of sections A and B)	
45		60	
Special Notes: *If both ACCT 2211 and ACCT 2212 are taken at MSCTC, they will transfer in as equivalent to ACCT 230 at MSUM (a required course for the Project Management program).			

SECTION C - Remaining University (receiving) Requirements	
	course prefix, number and name
	Credits
	*Remaining MnTC/LASC Goal Requirements
	25
	MKTG 270 Principles of Marketing
	3
	OM 380 Methods Improvements
	3
	OM 395 Computer Applications for Technologists
	3
	OM 470 Purchasing & Sourcing Management
	3
	OM 482 Quality Management
	3
	OM 483 Cost Analysis
	3
	PMGT 300 Project Management and Scheduling
	3
	PMGT 301 Intro to CRM OR
	3
	PMGT 433 Dale Carnegie Skills for Success
	3
	PMGT 385 Process Leadership
	3
	PMGT 400 Agile Project Management
	3
	PMGT 401 CRM Consulting OR
	3
	OM 472 Logistics Management and Network Design
	3
	PMGT 456/MGMT 456 Project Management in Business
	3
	PMGT 492 Project Management Capstone
	3
	OM 469 Internship OR
	3
	BUS 480 Dragon Consulting
	3
	** ACCT 230 Principles of Accounting I
	(3)
	** ECON 202 Microeconomics
	(3)
	Total Remaining University Credits*
	67
Special Notes, if any: * MnTC/LASC goal areas must be met and at least 40 credits earned. **These courses are required unless their equivalents were taken at MSCTC.	

SECTION D - Summary of Total Program Credits	
College (sending) Credits	University (receiving) Requirements

MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	67
		Total Program Credits	127
Special Notes, if any:			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Senior Academic Officer	Matthew Borcharding	Matthew J. Borcharding <small>Digitally signed by Matthew J. Borcharding Date: 2024.06.20 09:25:32 -0500</small>	6/20/24
Academic Dean Title	Marsha Weber	<i>Marsha Weber</i>	03.29.2024
University	Name	Signature	Date
Senior Academic Officer	Arrick Jackson	<i>[Signature]</i>	01/7/24
Academic Dean	Peter Sherman	<i>[Signature]</i>	10-2-24
Department Chair	Joshua Behl	Joshua Behl <small>Digitally signed by Joshua Behl Date: 2024.10.01 16:37:41 -0700</small>	10/1/24
DARS Encoder	Samantha Howard		
Date when equivalencies were verified/encoded in degree audit by the receiving Minnesota State institution.			

March 5, 2021